**Announcement**Please submit your announcement to the Corresponding Secretary/Assistant Corresponding Secretary prior to the opening of the chapter meeting.

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| Sponsoring Organization/Committee |  |
| Name of Program/Event |  |
| Date of Event |  |
| Time of Event |  |
| Location of Event |  |
| Description of Event |  |
| Other Important Information (Attach supporting flyer, document, etc.) |  |